



## MS Director's Credential Renewal

The MS Director's Credential along with two years paid experience in a licensed childcare facility, qualifies an individual to be a director of a licensed childcare facility in Mississippi. **Please note that this renewal course is only for those that have previously completed the 9-module MS Director Credential course and need to renew.** Renewal is required every 4 years to maintain your credential. This renewal course will not be offered again until Fall 2022, so anyone with a credential that expires before then should register for one of the options below.

For your convenience, we are offering both virtual and in-person classes. Please select only **one** option that you wish to attend on the registration form.

To register: Print and complete this form. You may scan and email your registration to [amelda.ellis@mdhs.ms.gov](mailto:amelda.ellis@mdhs.ms.gov) or mail to the address below. Please note that a copy of your current MS Director's Credential certificate is required to complete your registration and enroll in the course. It should be emailed or mailed along with your registration form. All participants must pre-register at least two weeks in advance. Walk-ins or late registrations will not be accepted.

Mail to:

Attn: Amelda Ellis  
750 N. State Street  
Jackson, MS 39202

For any questions regarding the renewal course please email [amelda.ellis@mdhs.ms.gov](mailto:amelda.ellis@mdhs.ms.gov).

